

Cabinet



Forest Heath
District Council

Title of Report:	Report of the Overview and Scrutiny Committee: 10 November 2016	
Report No:	CAB/FH/16/053	
Report to and date:	Cabinet	13 December 2016
Chairman of the Committee:	Simon Cole Chairman of the Overview and Scrutiny Committee Tel: 07974 443762 Email: simon.cole@forest-heath.gov.uk	
Lead Officer:	Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: christine.brain@westsuffolk.gov.uk	
Purpose of report:	<p>On 10 November 2016, the Overview and Scrutiny Committee considered the following items:</p> <ol style="list-style-type: none">(1) Annual Presentation by the Portfolio Holder for Operations;(2) Barley Homes – Five Year Business Plan;(3) Car Parking Update;(4) Review and Revision of the Constitution (Quarterly Report);(5) Directed Surveillance Authorised Applications (Quarter 2); and(6) Work Programme Update. <p>A separate report is included on this Cabinet agenda for Item (2) above.</p>	
Recommendation:	The Cabinet is requested to <u>NOTE</u> the contents of Report CAB/FH/16/053, being the report of the Overview and Scrutiny Committee.	

Key Decision: <i>(Check the appropriate box and delete all those that do not apply.)</i>		<i>Is this a Key Decision and, if so, under which definition?</i> Yes, it is a Key Decision - <input type="checkbox"/> No, it is not a Key Decision - <input checked="" type="checkbox"/> Report for information only.	
Consultation:		<ul style="list-style-type: none"> • See Reports listed under background papers below 	
Alternative option(s):		<ul style="list-style-type: none"> • See Reports listed under background papers below 	
Implications:			
<i>Are there any financial implications? If yes, please give details</i>		<ul style="list-style-type: none"> • See Reports listed under background papers below 	
<i>Are there any staffing implications? If yes, please give details</i>		<ul style="list-style-type: none"> • See Reports listed under background papers below 	
<i>Are there any ICT implications? If yes, please give details</i>		<ul style="list-style-type: none"> • See Reports listed under background papers below 	
<i>Are there any legal and/or policy implications? If yes, please give details</i>		<ul style="list-style-type: none"> • See Reports listed under background papers below 	
<i>Are there any equality implications? If yes, please give details</i>		<ul style="list-style-type: none"> • See Reports listed under background papers below 	
Risk/opportunity assessment:		<i>(potential hazards or opportunities affecting corporate, service or project objectives)</i>	
Risk area	Inherent level of risk (before controls)	Controls	Residual risk (after controls)
See Reports listed under background papers below			
Wards affected:		All Wards	
Background papers:		Please see background papers, which are listed at the end of the report.	
Documents attached:		None	

1. Key issues and reasons for recommendation

1.1 Annual Presentation by the Portfolio Holder for Operations (Report No: OAS/FH/16/029 and Verbal)

- 1.1.1 As set out in the Council's Constitution, at every ordinary Overview and Scrutiny Committee meeting at least one Cabinet Member shall be invited to attend to give an account of his or her portfolio and to answer questions from the Committee.
- 1.1.2 The Committee was reminded that on 12 November 2015, the Committee received a presentation from the Cabinet Member for Operations, setting out responsibilities covered under the planning and growth portfolio.
- 1.1.3 At this meeting, the portfolio holder for Operations, Councillor David Bowman, had been invited back to provide a follow-up presentation on his portfolio. Report No: OAS/FH/16/029, set out the focus for the follow-up presentation, which was to:
- Outline the main challenges faced since during the first year within your portfolio;
 - Outline some key successes and any failures during the first year and any lessons learned:
 - Set out the vision for the Operations Portfolio through to 2019 and were you on target to meet that vision.
- 1.1.4 Members discussed the presentation in detail and asked questions of the Cabinet Member for Operations, to which comprehensive responses were provided. In particular discussions were held on costs relating to the West Suffolk Operational Hub and future expansion; and the perceived lack of provision of a household waste recycling facility for Newmarket. It was felt that a town of 19,000 residents deserved better, regardless of the fact that it was surrounded by Cambridgeshire. In response to comments made, the Head of Operations agreed to take the comments back to the Suffolk Waste Partnership.
- 1.1.5 The Cabinet Member for Operations thanked officers for all the work they were doing and for the Committee's scrutiny of his portfolio.
- 1.1.6 There being no decision required, the Committee **noted** the contents of the presentation.

1.2 Car Parking Update (Report No: OAS/FH/16/031)

- 1.2.1 The Committee received Report No: OAS/FH/16/031, which updated Members on the implementation of the Car Parking Review. The report included information on usage; occupancy; impact of the home of horse racing; pocket car parks; enforcement; road directional signage; new information boards; improvements to Rous Road car park; electric charging points; Park Mark; residential parking zones; Civic Parking Enforcement and financial income.

- 1.2.2 The Committee considered the report in detail and asked a number of questions to which comprehensive responses were provided. In particular discussions were held on progress towards potential Civil Parking Enforcement in Suffolk, and the impact of parking in the near future in relation to the Home of Horseracing and where coaches would park. Detailed discussions were also held on on-street parking enforcement, which was the responsibility of the police authority.
- 1.2.3 The Committee **RECOMMENDS that the Head of Operations, under his delegated authority, and in consultation with the Portfolio Holder for Operations, incorporates the Snooker Hall Pocket Car Park spaces into All Saints Car Park for use by pay and display customers.**
- 1.3 **Review and Revision of the Constitution – Quarter 2 (Report No: OAS/FH/16/032)**
- 1.3.1 As set out in the Council’s Constitution, the Overview and Scrutiny Committee on a quarterly basis would receive a report from the Monitoring Officer setting out minor amendments made arising from changes to legislation, changes to staffing structures/job descriptions or changes in terminology.
- 1.3.2 Report No: OAS/FH/16/032 set out minor amendments which had been made to the Forest Heath District Council Constitution arising from changes to legislation, changes to staffing structures/ job descriptions or changes in terminology from July to September 2016.
- 1.3.3 All Members of the Council had also been informed of the minor amendments made as part of the ongoing review and revision of the Constitution.
- 1.3.4 There being no decision required, the Committee **noted** the minor amendments undertaken by the Monitoring Officer under delegated authority.
- 1.4 **Directed Surveillance Authorised Applications (Quarter 2) (Verbal)**
- 1.4.1 The Regulation of Investigatory Powers (Directed Surveillance and Covert Human Intelligence Sources) Order 2010 requires that Members should scrutinise the authority’s use of its surveillance powers on a quarterly basis. In June 2010 it was agreed that this requirement should be fulfilled by the Overview and Scrutiny Committee.
- 1.4.2 The Committee was advised that in Quarter 2, no such surveillance had been authorised.
- 1.5 **Work Programme Update (Report No: OAS/FH/16/033)**
- 1.5.1 The Committee received and **noted** Report No: OAS/FH/16/033, which provided an update on the current status of the Committee’s Work Programme for 2017.

2. Background Papers

- 2.1.1 [Report No: OAS/FH/16/029](#): Annual Presentation by the Cabinet Member for Operations
- 2.1.2 [Report No: OAS/FH/16/031](#): Car Parking Update
- 2.1.3 [Report No: OAS/FH/16/032](#): Review and Revision of the Constitution – Quarter 2
- 2.1.4 [Report No: OAS/FH/16/033](#): Work Programme Update